**MINUTES OF A MEETING OF CLYST ST GEORGE**

**PARISH COUNCIL**

**held on 8 May 2024 at 7.45pm following the Annual General Meeting in the Parish Hall**

**Present: Chairman: Cllr J Manser**

 **Councillors: Cllrs. Bragg, Bowen, Piper, Stubbs and Ward**

 **Clerk: Mrs. Cathryn Newbery**

 **Members of Public - 0**

1. **Apologies for Absence**: Cllr Marks
2. **Approval of Minutes** – Unanimous approval.
3. **Declaration of Interest –** Cllr Bragg - Item 8; Cllr Ward Planning 24/0764/FUL
4. **Open Forum** – none
5. **District Councillor’s Report –**

Cllr Randall Johnson had circulated her report prior to the meeting, had subsequently sent a message indicating that she had moved from Devon to London, and intended to carry out her duties as Councillor as had to date. There was a short discussion on the availability of Cllr Randall Johnson to respond to queries raised. Cllr Manser confirmed that Cllr Henry Gent would still be available and it was hoped that Cllr Gent would attend some future meetings.

**6. Emails received –** **Clerk to Report**

* Town and Parish Council Newsletters from EDDC
* Road Closure of Clyst Road from 24th June – 23 August 2024
* Temporary traffic notice on Lower Lane
* Rural Bulletin
* Email from EDDC with yellow warning of thunderstones
* Local Plan Consultation launch webinar invitation
* Letter from Gallaghers our insurance brokers warning of renewal of insurance**.**

 The Clerk confirmed these emails had been distributed.

**7. Finance -Clerk to Report**

 The Clerk confirmed she had forwarded the spreadsheets and bank statements. There

 was only one payment out for the Clerk’s salary. Current balance in hand £5942.95 in

 the Treasurers account, and £1208.50 in the CIL account. Two outstanding accounts for

 the Village Hall hire at £36 and the Clerk’s salary. The Clerk called for a vote on the

 acceptance of the accounts and a vote for the payment of the accounts.

 **Unanimous Vote on acceptance of the account and settlement of the said accounts.**

 The Clerk then turned to the Annual Agar Report that had been received from PKF

 Littlejohn. Because the Parish Council’s annual income is less than £25,000 a

 Certificate of Exemption is required to be submitted. The Certificate of Exemption was

 approved. The Chairman and the Clerk duly signed and dated the Certificate of

 Exemption. The Clerk confirmed the Certificate of Exemption would be submitted prior

 to the end of the month.

 **Unanimous Vote on the acceptance and submission of the Agar Report.**

 **8. Transfer of Land – update of current position**

 The Clerk reported that East Devon District Council had produced a S106 Agreement for

 the signature of two Councillors and witnessed. The Agreement had been circulated to

 the Councillors prior to the meeting for approval. The Agreement was duly signed by the

 Chairman and Cllr Bragg and witnessed as requested.

 It was hoped the Solicitors would shortly be in a position to complete the transfer and

 purchase.

**9. New Open Space: Fencing & Footpath Diversion,**

Cllr Manser confirmed that no comments had been received in respect of the notices displayed for consultation. Cllr Manser reported that he had received an estimate for the fencing from Gorilla Ground of Exmouth in the sum of £14,449.20. A short discussion ensued regarding the type of fencing - green weld mesh - and the railing – whether wood would be preferred. Cllr Bragg considered that creosote would help to preserve the wood, if that was chosen. Cllr Manser suggested he could request more detail from Gorilla on the quote. A budget of £12,500 - £13,000 was anticipated. Cllr Bowen suggested he make enquiries of a company he had dealt with recently, and it was agreed this would be beneficial. This matter to be on the Agenda next month.

**10 Planning**

**24/0764/FUL Foxholes, Lower Lane, Ebford.** Proposed single storey side and rear extension.

Cllr Manser confirmed this was a straightforward extension, and there were no objections received. Short discussion ensued. Cllr Manser considered there was no reason to object.

**Unanimous to Support this Application**.

 **11. Councillors’ Reports**

**Cllr Bowen** had nothing to report.

**Cllr Stubbs** reported the handrail was unsafe on the path from Model Cottages onto Woodbury Road. She had reported this and was informed by Highways that it would be fixed.

**Cllr Bragg** had nothing to report.

**Cllr Piper** reported that someone had cut down the ivy on the trees and made a good job. Cllr Piper also considered the grass on the dual carriageway needed cutting. Cllr Manser confirmed this was in hand and would be completed shortly.

**Cllr Manser** had nothing to report.

There being no further business the meeting ended at 8.50pm

Date of Next Meeting: Wednesday 12th June 2024 at 7.30pm at Clyst St George Village Hall